



The Institute of Law Clerks of Ontario

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**The Institute of Law Clerks of Ontario presents its
28th Annual Conference
Delta Ottawa City Centre, Ottawa, Ontario
May 2 to May 5, 2018**

BUDGET

Many firms and companies are in the process of preparing annual budgets for 2018. The Institute of Law Clerks of Ontario (“ILCO”) Conference Committee has prepared the following estimated budget for attendees, which we hope will assist you in approaching your principal(s) regarding your attendance at our 28th Annual Conference.

REGISTRATION FEES:

	Member*	Non-member*
Early Bird Registration - by March 2, 2018	\$600.00 + HST = \$678.00	\$800.00 + HST = \$904.00
Registrations - after March 2, 2018	\$700.00 + HST = \$791.00	\$900.00 + HST = \$1,017.00

Your registration fee includes*:

- Pre-conference meet & greet
- Breakfast on Thursday, Friday and Saturday
- Coffee breaks on Thursday and Friday
- Lunch on Thursday and Friday
- Dinner on Friday

*Travel costs, accommodation and other costs are NOT included in the registration fee.

ACCOMMODATIONS

The Delta Ottawa City Centre hotel is holding blocks of rooms for Conference.

The following room type and rate is available:

Room Type:	Single or Double occupancy rate per night*
Traditional Room	\$209.00
Deluxe	\$229.00
Club	\$269.00

*plus taxes and other applicable fees or charges. Complimentary internet is available in guestrooms.

To reserve your room, please call 1-888-890-3222 or e-mail dot.reservations.sm@deltahotels.com and ask for the Institute of Law Clerks of Ontario room block.

Full details for the 28th Annual Conference will follow shortly.